Brilliant on the Basics

- **COMMAND SPONSORSHIP (OPNAVINST 1740.3C):**
  - Assign a sponsor for AD/FTS & SELRES
    - Use CIMS to designate your Sponsors (NOSC AND Units)
    - Get the first 72 hrs video (PIN:80644) (http://dodimagery.afis.osd.mil/davis/)

- **COMMAND INDOCTRINATION: (OPNAVINST 1740.3C)**
  - What does your Command INDOC Look like.
    - In addition to the basics, (Reserve Pay, Drill Requirements, Medical Dental, Supply, Manpower Admin, CO, XO and SEL) does it contain include Navy Pride and Professionalism Topics?

- **CAREER DEVELOPMENT BOARDS (OPNAVINST 1040.11)**
  - When are they required
  - What should be covered/discussed at a CDB (ALL SAILORS).
    - Goals,
    - Vital Stats (Adv Exam, EOS, HYT, PTS, Security Clearance, PRD, PRT),
    - Career Milestones (Officer Programs, Advancement, Special Programs/assignments)
    - Educations and Command Evolvement. Board Recommendations, Building your resume.
    - What the command Expects from the Sailor…

Brilliant on the Basics

- **COMMAND OMBUDSMAN PROGRAM (OPNAVINST 1750.1F)**
  - Do you have one? Who can be one? CO's Role in the Ombudsman Program.
  - SEL's Roll in the Ombudsman Program.

- **MENTORSHIP PROGRAM (OPNAVINST 1500.1)**
  - Types of Mentoring
    - Chain of command: (Formal Mentoring within the lifelines of the command)
    - Peer to Peer: (Informal, voluntary, similar experience/background to share best practices).
    - Enterprise/Community: (Designed with career milestone in mind (CDB))
    - One on one: (Voluntary, mentor and protégé meet for a finite period of time with clear objectives).

- **SAILOR RECOGNITION PROGRAMS:**
  - SOQ/SOY
  - Junior officer of the year
  - Civilian of the Year/Quarter
  - Awards MANY MANY MANY to coordinate on.. Yet every year we send Numerous Messages asking for Submission of Nominees but we rarely see that many inputs? This is wrong!!! Especially from leaders!